

# IDWeek 2019 Reimbursement Amounts

*Faculty may claim only one reimbursement; if you are involved in multiple roles, the role with the highest value will apply.*

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## MODERATORS

Moderators will most likely be either speakers and/or program committee members and will therefore qualify for speaker reimbursement; otherwise there is no reimbursement for a moderator.

An exception is made for **Interactive Moderators of Interactive Symposia** who develop case-based PowerPoint presentations for panelists and audience members to respond to. In this case, reimbursement for these individuals would be the same as the speaker reimbursement rate.

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## INTERACTIVE PANELISTS

Panelists of interactive sessions will be given a \$250 stipend, capped at 4 panelists per session.

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## SPEAKER & MTP REIMBURSEMENT

**Domestic (US and Canada) speakers** of symposia and meet-the-professors sessions are eligible for reimbursement up to \$1,500 for travel-related expenses\*.

**International (outside of US and Canada) speakers** of symposia and meet-the-professor sessions are eligible for reimbursement up to \$2,500 for travel-related expenses\*. **Presenters of oral or poster abstracts do not qualify for speaker reimbursement.** Original receipts must accompany a completed IDWeek Reimbursement Form.

\*"Travel-related expenses" may include **coach airfare** to and from the meeting, hotel accommodations, ground transportation, and meals for the speaker only. Any combination or all these expenses may be included on the IDWeek Reimbursement Form until the maximum limited is reached. For any expenses exceeding \$25, copies of receipts must be submitted with the IDWeek Reimbursement Form.

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## PREMEETING WORKSHOPS

Speaker reimbursement for Premeeting Workshops is capped at \$8,000 per full day workshop and \$4,000 per half day workshop. The total is divided among the speakers equally. To clarify the amount you may be reimbursed, please contact Ashley Cavell (703) 299-0484 or [ACavell@idsociety.org](mailto:ACavell@idsociety.org)

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## CENTERS FOR DISEASE CONTROL AND PREVENTION SPEAKERS/NATIONAL INSTITUTES OF HEALTH/COMMITTEE MEMBERS

### Airfare

All Federal speakers will be authorized to book travel through TravelOn which will be directly billed to IDWeek. Speakers will be permitted to book **coach airfare only**, up to \$800 without prior IDSA or SHEA approval. Amounts over \$800 must be approved by IDSA and SHEA meetings staff.

### Hotel

IDSA and SHEA will cover a two night's stay at a hotel that offers government per diem rates. If government per diem rates are not available, IDSA and SHEA will cover two nights' room and tax at the lowest priced available option within the IDWeek housing group block hotels. IDSA and SHEA will have charges (room and tax only) applied to the IDWeek master account. If a CDC or NIH speaker is speaking in more than one session on subsequent days, IDSA and SHEA will add additional days to hotel nights covered. If a speaker chooses to stay for the entire conference, the speaker must pay any additional hotel night's charges and any other additional expenses.